

St. Albans Parish Council

Email: clerk@stalbansparishcouncil.gov.uk

Web: www.stalbansparishcouncil.gov.uk

You are summoned to a meeting of St. Albans Parish Council on Tuesday 24th of June 2025 to be held at Emmanuel Church Hall at 7pm.

AGENDA

- 712/25 APOLOGIES**
Council to receive and resolve to accept any apologies
- 713/25 DECLARATIONS OF INTEREST**
To note any declarations of interest, pecuniary or non-pecuniary, to receive written requests for dispensations and grant dispensations as appropriate.
- 714/25 LOCAL POLICING REPORT**
Council to receive crime figures from the police and any updates on community policing.
- 715/25 PUBLIC PARTICIPATION**
An opportunity for the public to raise issues or concerns with the council on matters listed on the agenda. Decisions cannot be made on any other matters not listed but can be discussed and, at the chair's discretion, may be raised on a future agenda. Speakers are invited by the chair and may speak for up to four minutes.
- 716/25 UPDATE FROM DISTRICT / COUNTY COUNCILLORS**
Council to receive updates from district / county councillors.

- CLOSURE OF THE PUBLIC SESSION -

members of the public may remain to observe but can take no further part in the council meeting

- 717/25 MINUTES**
To approve the minutes of the meetings held on the 27th and 25th of May as accurate.
- 718/25 COUNCILLOR REPORTS**
To receive any updates or reports that parish councillors wish to deliver.

- 719/25 SOCIAL MEDIA**
To discuss access to social media, posting strategy and forward planning.
- 720/25 KEY REGISTER**
A key register to be produced, with a list of keys and serial numbers where appropriate.
- 721/25 STAFFING COMMITTEE DELEGATION**
To delegate a staffing committee for 2025-26, appoint a chair, and review Terms of Reference.
- 722/25 BUDGET**
To discuss and agree a revised budget and note likely operating costs for the remainder of the parish year.
- 723/25 DELEGATION OF DEER PARK AND WARREN COMMITTEES**
To delegate a committee for each area of the parish to prepare for the abolition of the old parish council and the formation of two new civil parishes. To discuss and agree a delegated operating budget for the committees and amounts to be held as a reserve against essential costs in the formation of the new councils.
- 724/25 ACCOUNTS AND FINANCE**
a) To note accounts presented.
b) Signing of transaction summary, statements and bank reconciliation.
c) To receive the Internal Audit.
d) To sign the Annual Governance Statement.
e) To sign the Accounting Statements.
f) To agree the dates of exercise of public rights of inspection.
- 725/25 MAINTENANCE**
a) To discuss any necessary maintenance of the parish.
b) To receive any updates on the Woodthorpe Drive benches.
c) To receive any updates on the Bewcastle Road noticeboards.
- 726/25 PLANNING MATTERS**
a) To discuss planning applications received since the agenda was published.
b) To discuss update or enforcement regarding previous applications.
- 727/25 CORRESPONDENCE AND ISSUES RAISED**
To discuss any new correspondence received or issues raised by residents.
- 728/25 NEXT MEETING AGENDA ITEMS**
Council to identify and agree items for next meeting agenda including policies to be reviewed.

- CLOSE -

Signed

Callum Bryant

Clerk to the Council

Thursday 19th June 2025